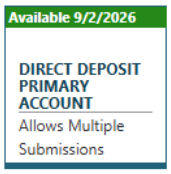
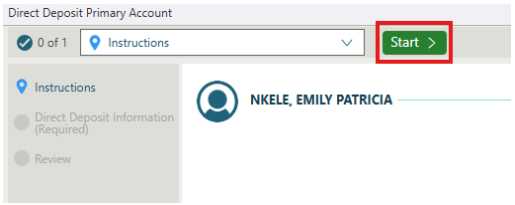
HOW TO ADD DIRECT DEPOSIT

Log in to Skyward Qmlativ Employee Access. Call the help desk at 801-567-8737 for log in assistance.
Go to payroll.jordandistrict.org/employee & click on "Qmlativ" for log in link

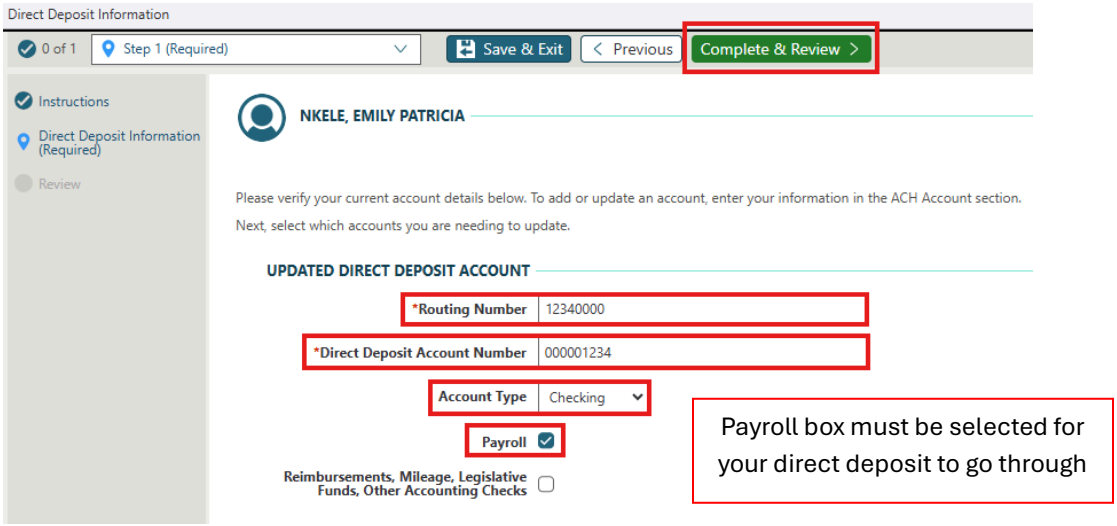
Click on "Direct Deposit" in Employee Access



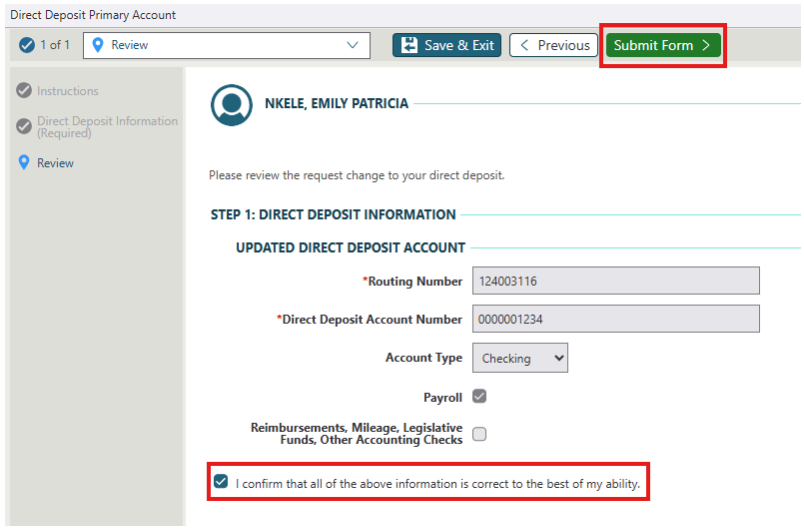
Click on "Start"



Enter your Routing Number, Account Number, Account Type and select the box for Payroll. Then click "Complete & Review"



Check the box for "I confirm that all of the above information is correct to the best of my ability." And then click "Submit Form"



Updated 11/3/26