Get Logged In

We've integrated Employee Access into Google workspace in the waffle - NO need to memorize a new URL or clunky password! Another option is to bookmark is.jordandistrict.org and use the handy quick access link titled "Qmlativ Finance" and select the option to "Sign In with Google.

1. Log in to your Jordan School District email account.
2. Click the 3x3 grid (the "Waffle" menu) in the top right corner of the webpage.
3. Scroll down through the apps and select the Qmlativ Finance icon.

Employee Access Tutorials

Learning a new system can feel like a chore, but we've made it simple with a library of "How-To" guides to help you navigate the new Employee Access portal.
Visit is.jordandistrict.org and select Qmlativ Training from the top navigation bar, scroll to the bottom and select "Employee Access." Check out the Employee Access page, where you can find tutorials on:

- Time Off Requests: Planning a getaway? Learn how to submit requests in seconds.
- Time Tracking: Clock in and out to get paid for your work.
- Paycheck Stubs: View, print, or verify your pay information.
- Contact Information: Moved recently? Keep your information up to date with a few clicks.
- And Many More!

This upgrade isn't just about a new look; it's about giving you more control and better transparency. We want you to spend less time on paperwork and more time doing what you do best - inspiring our students! If you run into any "tech-tastrophies" while logging in, please reach out to the Information Systems Help Desk at 801-567-8737 or ext. 88737. For payroll or HR related questions, contact the Payroll department at 801-567-8154 or the Human Resources department at 801-567-8150.