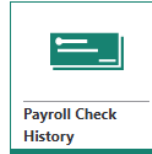




HOW TO VIEW PAY DETAILS

You can now view Time Tracking weeks paid, sub pay, stipends and other additional pay

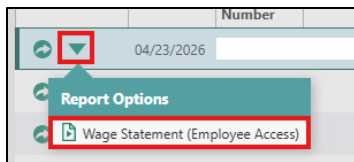
Click on “Payroll Check History” in Employee Access



Click on the arrow to open the check summary

Check Date	Check Number	Pay Gross	Net Check Amount	Payment Type	Payroll Type	Attachments
05/22/2026				A - ACH	R - Regular	(0)

**If you need to print your pay stub, click the triangle and select “Wage Statement (Employee Access)”*



Click on “Timesheets” to view paycheck details
All of the different pay types you were paid for will be listed

Pay Type Code	Rate	Factor	Pay Amount	Hours Worked	Position Type Code	Assignment Type Codes	Building Codes	Work Start Date	Work End Date	Comment
CON			140.0000			School-4		05/01/2026	05/31/2026	
OVRTM				1.0000		School-4		07/01/2025	04/30/2026	4/15/26 Track
OVRTM				1.0000		School-4		07/01/2025	04/30/2026	4/16/26 Boys Volleyball
OVRTM				1.0000		School-4		07/01/2025	04/30/2026	4/22/26 Track
OVRTM				1.0000		School-4		07/01/2025	04/30/2026	4/23/26 Boys Volleyball
OVRTM				1.0000		School-4		07/01/2025	04/30/2026	4/24/26 Boys Volleyball
OVRTM				1.0000		School-4		07/01/2025	04/30/2026	4/27/26 Boys Volleyball

Extra pay will have a comment of what the pay was for